

HKS COMMUNICATIONS PROGRAM COURSES SKILLS CHART Fall 22-Spring 23

*For a full description of courses visit My.Harvard.edu

Writing Skills

<u>TITLE</u>	<u>COURSE #</u>	<u>SEMESTER</u>	<u>FACULTY</u>	<u>CREDIT</u>	<u>ASSIGNMENT EXAMPLES</u>
Writing for Policy and Politics	DPI-810M	F1, F2, S1, S2	Alex Green (F1, F2) Greg Harris (S1, S2)	2.00	Policy Summaries, PRs, Social Media, Constituent letters Op-eds, reviews
Policy Memo Writing	DPI-820M	F2, S2	Lauren Brodsky	2.00	Policy memos
Writing Policy Reports (MPP2 PAE)	DPI-821	S1	Lauren Brodsky	2.00	Executive summary, table of contents, visual aids
Column & Opinion Writing	DPI-830	Fall & Spring	Jeffrey Seglin	4.00	All types of columns including opinion, personal essay, review, service, and others
Op-Ed Writing	DPI-831M	F1, F2, S1, S2	Alex Green (F1), Bina Venkataraman (F2) Nancy Gibbs (S1), Renée Loth (S2)	2.00	Op-Eds
Speechwriting	DPI-835	F2, S1, S2	Stephen Krupin (F2, S2), MaryRose Mazolla (S1)	2.00	Speechwriting, research memo, revision
Feature Writing	DPI-840M	J-Term	James Geary	2.00	Researching, reporting, interviewing, writing, revising.

Public Speaking Skills

The Arts of Communication	DPI-802M	F1, F2, S1, S2	Larry Quartana (F1 and F2), Candace Bertotti (S1) Allison Shapira (S2)	2.00	Speeches, presentations. Framing and debate
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Communications Skills

Policy Analysis & Communication	DPI-828	Fall	Lauren Brodsky	4.00	Policy memos, blogs, presentations, case analysis
Engaging the Media	DPI-891M	S2	Margaret Talev	2.00	Interviews, public speaking, press engagement
Crisis Communications	DPI-896M	S2	Jon Haber	2.00	Case analysis, written assignments
Data & Information Visualization	DPI-851M	F1	Hong Qu	2.00	Data visualization exercises, group projects
Advanced Data & Information Visualization	DPI-852M	S1	Hong Qu	2.00	Design and Technical exercises, ethical data analysis