Looking for talent?
We can help.

Are the qualities below important to you and your work?

> Drive and passion to tackle some of the most pressing public problems
> Leadership experience to move your organization to the next level
> Quantitative capability to manage and analyze your data
> Communication skills to get your message where it needs to go
> Policy expertise to engage with other leaders in your field
> Commitment and passion to inspire your office and community
> Diplomatic approach to reconcile disparate viewpoints
> Management know-how to build the health and vitality of your organization

If so, you’ve come to the right place—Harvard Kennedy School. We encourage you to look through our Employer Guide and discover the many ways to connect with our students and graduates, from short-term engagements to full-time hires.

Around the globe and across sectors—public, nonprofit, and private—our students and graduates are committed to serving the greater good. We look forward to partnering with you—and making a difference together.

Best regards,

Employer Relations Team
Office of Career Advancement
Harvard Kennedy School
## HKS CURRICULUM

HKS students develop a powerful complement of skills to enhance their effectiveness in their chosen fields. The HKS curriculum is built upon three foundational methodological areas:

- Economics and Quantitative Analysis
- Management and Leadership
- Political Thought and Institutions

Classes are also organized around a framework of policy areas, including:

- Business and Government Policy
- Democracy, Politics and Institutions
- International and Global Affairs
- Political and Economic Development
- Social and Urban Policy

### DEGREE PROGRAM

<table>
<thead>
<tr>
<th>DEGREE PROGRAM</th>
<th>DEFINING CHARACTERISTIC</th>
<th>AVERAGE WORK EXPERIENCE</th>
<th>CLASS SIZE</th>
<th>% NON-U.S. CITIZEN</th>
</tr>
</thead>
</table>
| MPP Master in Public Policy 2-year program | › 1st year core coursework in leadership, quantitative analysis, and strategic management  
› 2nd year flexibility to focus on issue areas, including a capstone consulting project | 3 years | 215 | 31% |
| MPA/ID Master in Public Administration in International Development 2-year program | › Economics-centered, multi-disciplinary program  
› Training in analytical and quantitative methods  
› Emphasis on policy and practice designed to prepare leaders in international development | 4 years | 66 | 84% |
| MPA Master in Public Administration 2-year program | › Flexible program designed to enhance the knowledge and skills of established professionals  
› Preparation to undertake major leadership responsibilities in the public, nonprofit, and private sectors | 5 years | 92 | 56% |
| MC/MPA Mid-Career Master in Public Administration 1-year program | › Designed to increase the knowledge and skills of experienced, high-performing professionals  
› Focus on those pursuing leadership positions in public service across sectors | 12 years | 229 | 60% |
HKS Students + Degrees

A View of Our Student Community

600+ graduating

375+ seeking summer internships

200+ seeking clients for in-term projects

370+ dual MBA or JD candidates

46% female

47% international

24% U.S. students of color

93 countries and territories represented

Where are HKS students from?*

North America 53%

North America 53%

For Profit/Private 36%

Nonprofit/NGOs 26%

Public–National 22%

Public–State/Provincial/Tribal 4%

Public–City/Local 3%

Public–IGOs 8%

Unspecified 1%

Where did the HKS Class of 2017 go?*

Public–National 22%

Public–State/Provincial/Tribal 4%

Public–City/Local 3%

Public–IGOs 8%

Unspecified 1%

Nonprofit/NGOs 26%

*Based upon 2017–2018 enrollment
Build a Partnership

REGISTER WITH US!
Create an account in our career management system:

**JACK: JOBS AND CAREERS FOR THE KENNEDY SCHOOL**
Post a job, browse our student resume book, or schedule a visit.
Register at [www.hks.harvard.edu/employers](http://www.hks.harvard.edu/employers).

DISCOVER OUR TALENT

› Request an HKS Resume Book. Let us know what you are looking for and we can customize a book of student resumes to meet your hiring needs.
› Engage a student for a short-term project during the summer or during the academic year
› Recruit and interview in-person or virtually
› Hire a graduate. You will be back for more!

VISIT CAMPUS

**ATTEND A CAREER FAIR**
Join us at a scheduled, interest-targeted career fair open to employers interested in full-time or summer hiring.

- **September**: CORE: Consulting, Operations, Research, and Economics (two Fridays)
- **February**: International Development and Human Rights (Friday)
- **February & March**: Urban Innovations (three Fridays)
- **March**: Politics and Campaigns (Friday)

**DESIGN YOUR OWN EVENT**
Schedule your own on-campus or virtual information session, individual or small group career chat, etc. at a time that works for you.

JOIN OUR LINKEDIN GROUP
Join the Harvard Kennedy School Employer Group on LinkedIn to receive our event information and announcements.

CONTACT US!
HKS_Career@hks.harvard.edu
617-495-1161
[www.hks.harvard.edu/employers](http://www.hks.harvard.edu/employers)
Experience HKS Talent

POST-GRADUATION EMPLOYMENT

New graduates and alumni are reviewing our job bank throughout the year. See a sampling of where our students land post-HKS at www.hks.harvard.edu/employers.

Register in our career management system to:

› Request a student resume book
› Post an opportunity
› Schedule a visit to recruit and interview

Contact us at 617-495-1161 or HKS_Career@hks.harvard.edu.

SUMMER INTERNSHIPS

Engage an HKS student for the summer and discover the skills and passion our students bring to their work. Here are a few of the ways students have helped organizations across the globe:

› Wrote a case study on the use of budget committees in an African nation for an intergovernmental organization
› Provided campaign research, analysis, coalition building, and media engagement for an NGO advocating for a national strategic plan for gender-based violence
› Researched and analyzed carbon pricing strategies for a U.S. state
› Developed a model to assess the financial return on CSR investments in coffee supply chains in two Central American countries
› Performed financial analysis, incorporating cost-cutting and revenue generation ideas, to model and test hypotheses for improving the sustainability of U.S. federally-owned campgrounds

Most students are looking for summer internships in January and February. Students can apply for HKS funding for unpaid internships in the public or nonprofit sectors. Funding deadlines begin in February. Students may need an offer in hand to be eligible to apply for funding.

To advertise your summer internship:

1. Post in the HKS JACK job bank or send to HKS_Career@hks.harvard.edu
2. Browse our resume book to identify a student with the skills and experience you need
3. Visit us and meet our talent

We look forward to welcoming you to Harvard Kennedy School
POLICY ANALYSIS EXERCISE (PAE)

Do you have a project that could use the analytical skills of an HKS student?
Become a PAE client and benefit from an in-semester consulting project.

The PAE process
MPP students work with their client organizations, free of charge, to untangle challenges. Using the technical skills and specialized knowledge they’ve acquired at HKS, students will:

› Define the underlying issues
› Gather and organize pertinent data
› Identify and evaluate possible courses of action
› Propose specific, actionable recommendations

PAE timeline

<table>
<thead>
<tr>
<th>Period</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>June-August</td>
<td>Submit a PAE proposal</td>
</tr>
<tr>
<td>September-March</td>
<td>Projects in process</td>
</tr>
<tr>
<td>March/April</td>
<td>PAEs delivered</td>
</tr>
</tbody>
</table>

Samples of award-winning PAEs

› Child Protection in Conflict and Post Conflict Regions: A Global Evaluation of the International Rescue Committee’s Families Make the Difference Parenting Program
› A New Strategy for Reducing the Threat of Dangerous Øday Sales to Global Security and the Economy
› Gender Equality in the Mexican Foreign Service
› Reducing Pharmaceutical Costs: Opportunities and Challenges for MassHealth

Visit www.hks.harvard.edu/more/employers/become-pae-client to read these and additional PAEs and to submit a proposal. For more information, contact pae@hks.harvard.edu.

EMPLOYER RECRUITING POLICY

Employers using our services are expected to abide by our Employer Recruiting Policy. Please refer to the full policy at www.hks.harvard.edu/employers.

Highlights include:

› Harvard Kennedy School does not discriminate against any person on the basis of race, color, creed, national or ethnic origin, age, sex, gender identity, sexual orientation, marital or parental status, disability, political belief, source of income, or status as a veteran in admission to, access to, treatment in, or employment in its programs and activities
› Students seeking full-time employment should have a minimum of two weeks following a written offer to come to a decision
› Students with a paid summer internship offer should have a minimum of three weeks to come to a decision
› Students with an unpaid summer internship offer should have until Summer Funding decisions are released in April to come to a decision
Campus Information

Office Address:
Harvard Kennedy School
Office of Career Advancement
124 Mount Auburn Street, Suite 190-South
Cambridge, MA 02138
United States

Mailing Address:
Harvard Kennedy School
Office of Career Advancement
79 John F. Kennedy Street, Box 70
Cambridge, MA 02138
United States

PLANNING YOUR VISIT / HOTELS IN THE AREA

Charles Hotel
next to campus

Harvard Square Hotel
next to campus

DoubleTree Suites
Soldiers Field Road, Boston
5-minute taxi ride or 10–15 minute walk

Sheraton Commander
Garden Street, Cambridge
10–15 minute walk

Directions to campus are available at
www.hks.harvard.edu/more/about-us/maps-directions

CONTACT US
P: 617-495-1161 | F: 617-496-4231
HKS_Career@hks.harvard.edu

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